



# Requesting Tuition Assistance

1

## Calculate Your Balance

You should figure out if you are going to have a balance EARLY. Subtract your awarded financial aid from your charges and see if you will still owe money.

2

## Submit a Funding Request

If you will owe a balance, you can request help! We do expect students to explore student loans, working, and social network support first - you can always submit the request and discuss your options with us. All requests are due by the 6th week of the full semester.

3

## Schedule A Meeting

We expect every student to meet and review your request in detail to make sure we have all the information. This means having your recent grades, current financial aid, and account statements.

4

## Receive the Decision

Moving forward, we will review all requests at once and make decisions as a team so we can use our funding in the best way possible. This will take place during the 8th week of the Spring and Fall semesters.

5

## Plan for the Future

Our goal is for you to be financially secure and independent - if we are able to pay your balance that might also come with a plan for financial, academic, or personal support to help you succeed long term.

Find our Funding Request form on our website under the [For Students](#) tab!